Appendix II

APPLICATION FORM FOR SMALL BUSINESS FINANCE

TO: NATIONAL BANK OF MALAWI

BUSINESS NAME IN FULL
TYPE OF BUSINESS
PHYSICAL ADDRESS: POSTAL ADDRESS: Õ Õ Õ Õ Õ Õ Õ Õ Õ Õ Õ Õ Õ Õ Õ Õ Õ Õ
OWNED RENTED OTHER
EMAIL TEL. NUMBER (S) OFFICE
OWNERSHIP SHAREHOLDERS AND PERCENTAGE OF SHAREHOLDING:,
FACILITY/IES REQUIRED : OVERDRAFT LOAN GUARANTEE BY BANK LETTERS OF CREDIT
PURPOSE
AMOUNT/S REQUIRED
REPAYMENT PERIOD PREFERED
OTHER LIABILITIES:
ANNUAL TURNOVER PROJECTED TURNOVER PER MONTH
SECURITY OFFERED
DETAILES OF SECURITY OFFERED

ACCOUNT NUMBER	DATE OPENED
OTHER NATIONAL BANK ACCOUNTS	
OTHER BANKERS IF ANY	
I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND COMPLETE A FOR CONFIRMATION OF THESE AND FOR CREDIT ASSESSMENT.	ND AUTHORISE YOU TO MAKE ANY ENQUIRIES YOU CONSIDER NECESSARY
SIGNATURE OF APPLICANT(s)	DATE
FOR BANK USE ONLY SIGNATURE VERIFIED BY	(TO BE SIGNED IN FULL)
RECEIVED AND CHECKED BY NAME	
SIGNATURE NOTE: THE BANK RESERVES THE RIGHT TO REFUSE /DECLINE ANY APPLICATION	FOR A LOAN/OVERDRAFT/GUARANTEE BY BANK/LETTERS OF CREDIT WITHOUT GIVING REASONS.
PTO	

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Appendix III

ADV4

TO: National Bank of Malawi From :

Postal Address : TEL & /or CELL :

No(s).

E-Mail Address : Residential Address :

Dear Sir/Madam

In connection with the facilities which I have sought from the Bank, I list below details of my financial position as ato $\tilde{0}$ $\tilde{0}$

ASSETS	MK(To the nearest
	Kwacha)
1. Cash	
Cash at Hand	
Credit Balances at Banks and other Institutions (specify)	
National Bank of Malawi Service Center	
Bank Branch	
Bank Branch	
2. Cash Equivalents(state number, issuer and certificate numbers)	
Share cerficate number for shares	
Share cerficate number for shares	
Share cerficate number for shares	
Treasury Bill(s) number(s)	
SUBTOTAL	
3. Land and Buildings (Indicate Location, Type, Plot no., Title no. etc.)	
Plot /Title No.	
Plot /Title No.	
4. Vehicles (Indicate Reg No, Make and Model)	
Reg.No.	
Reg. No.	
5. Machinery (Indicate Make and Serial numbers)	
Serial Number(s)	
6. Furniture & Fittings (totals)	
TOTAL ASSETS	MK
LIABILITIES	MK
Bank Loans/Overdraft s at National Bank of Malawi	
Service Center	
Bank Loans/Overdraft s at other Banks and Institutions (specify below)	
Bank Loan/Overdraft at Bank	
Branch Bank Loan/Overdraft at Bank	
Bank Loan/Overdraft at Bank Branch	
Bank Loan/Overdraft at Bank	
Branch	
Loan with employers	
Other Liabilities(give details)	
TOTAL LIABILITIES	MK
SURPLUS/ (DEFICIT) (Assets Minus Liabilities)	

SIGNATURE OF CUSTOMER:	Date
SIGNATURE OF COSTONIER	

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Verified by CONSULTANT	Vetted by ARM	
		Appendix IV

PROJECTED CASH FLOW STATEMENT

				1	1	1	1	1	1	1	1		1
	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	ОСТ	NOV	DEC	TOTAL
RECEIPTS/REVE													
NUE													
TOTAL													
LESS													
PAYMENTS													
SALARIES AND													
WAGES													
TELEPHONE													
TELEPHONE													
ELECTRICITY													
WATER													
LOAN													
REPAYMENTS													
INTEREST													
CHARGES													
STATIONERY													
RENTALS													
OTHER													
SUBTOTAL													
NET CASHFLOW													
OPENING													
BALANCE													
CLOSING													
BALANCE To the best of my													

To the best of my/our knowledge and belief this cash flow represents a realistic forecast of my/our 2010 cash flows. I/We understand that it will be used by the National Bank of Malawi to make a decision on my/our request for facilities from the Bank.

SIGNED BY	
RECEIVED AND CHECKED BY	

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